



CDHCI Budget Maximization Worksheet & Planning Tool

Families navigating through care have enough to juggle.

This worksheet and planning tool help uncover hidden savings, streamline care scheduling, and put you back in control of your [Client Directed Home Care Invoicing \(CDHCI\)](#) hours in SW Calgary.

Step 1: Map Out Monthly CDHCI Hours

- Write down your total CDHCI hours allocated for the month.
- Track week-by-week usage of daily caregiving tasks, respite care, personal support, and companionship.
- Use the printable worksheet grid, which includes columns for service, scheduled hours, used hours, and remaining credits.



Step 2: Identify Service Needs by Priority

- List top care needs (e.g., bathing, meal prep, companionship, medication reminders).
- Indicate which family member or loved one uses each service.
- Mark any recurring special needs or upcoming events (hospital visits, family gatherings).

Step 3: Spot Unused Credits & Gaps

- Compare scheduled hours against actual usage.
- Circle any unused credits; consider reallocating to priority needs or gifting hours to family.

Step 4: Budget Optimization Checklist

- Schedule a monthly review call with your Always Best Care Coordinator.
- Use this checklist:
 - Have you planned all major tasks and appointments?
 - Have you checked for overlapping/unscheduled hours?
 - Have you applied for available gift or transfer credits?
 - Have you explored remote/virtual care for caregiving from a distance?
 - Have you connected with Always Best Care's caregiver support network?



Step 5: Collaborate with Family & Care Team

- Share the worksheet to gather input from relatives and invite everyone to suggest priority tasks.
- Bring the filled worksheet to Always Best Care's quarterly care review for custom advice.

Planning Tool Printout (Template Table)

Service Type	Hours Allocated	Hours Used	Remaining Credits	Priority	Notes
Personal Care				High	
Respite Care				Medium	

Companionship				Low	
Housekeeping				Medium	
Meal Preparation				High	
Medication				High	



Need Expert Guidance? Always Best Care of Calgary SW is Here to Help

Why [choose Always Best Care of Calgary SW](#):

- ✓ **Extensive CDHCI Experience:** We've been proudly serving families through the Client Directed Home Care Invoicing program, helping families navigate every step with confidence.
- ✓ **Personalized Care Matching:** Our care coordinators work directly with you to match caregivers who fit both your loved one's needs and personality.
- ✓ **Seamless Billing Support:** We handle all direct billing with Alberta Blue Cross, removing

administrative stress from your family.

✓ **Local Expertise:** As SW Calgary residents ourselves, we understand our community and are committed to providing exceptional local service.

✓ **Comprehensive Training:** All our caregivers receive thorough screening, ongoing training, and are fully insured and bonded for your peace of mind.

Contact us at:

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 <https://alwaysbestcarecanada.ca/calgarysw/>

 <https://maps.app.goo.gl/ZbnUWnaKBWa1BvZ17>